

Notification Form for Short-term Subsidiary Business

October 5m 2020 (2nd Year of Reiwa)

To President of Hiroshima University

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Assigned destination or place of work & occupation Graduate School of Humanities and Social Sciences
(Name in English in the case of a name in Chinese characters)
 Name of applicant Hirodai Taro
宏大 太郎

Seal

If signed, affixing a seal is not required)

Faculty ID No.

1	2	3	4	5	6	7	8
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I hereby notify that I will engage in a subsidiary business as stated below.

For the details of the subsidiary business, check the boxes that apply, and enter the necessary details. If the attached documents describe the details, the matters described in the documents can be omitted.

Corporation of your subsidiary business Hiroshima Prefectural Board of Education	Occupation School Assessment Board member																																																											
Work contents Make school assessment for prefectural high schools	<div style="border: 2px solid blue; border-radius: 20px; background-color: #ffffcc; padding: 10px;"> <p>* For items that appear in a dispatch request form or emails, entry can be skipped. If the dispatch request form covers all the necessary matters, you can make a notification using the dispatch request form instead of this form.</p> </div>																																																											
Location 1-1 XXXX, Naka-ku, Hiroshima City																																																												
Scheduled work days & hours																																																												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 15%;">October</td> <td style="text-align: center; width: 15%;">16,</td> <td style="text-align: center; width: 25%;">2020 (2nd Year of Reiwa)</td> <td style="text-align: center; width: 10%;">15</td> <td style="text-align: center; width: 5%;">h</td> <td style="text-align: center; width: 5%;">00</td> <td style="text-align: center; width: 5%;">nin</td> <td style="text-align: center; width: 5%;">~</td> <td style="text-align: center; width: 5%;">16</td> <td style="text-align: center; width: 5%;">h</td> <td style="text-align: center; width: 5%;">30</td> <td style="text-align: center; width: 5%;">min.</td> </tr> <tr> <td style="text-align: center;">November</td> <td style="text-align: center;">20,</td> <td style="text-align: center;">2020 (2nd Year of Reiwa)</td> <td style="text-align: center;">10</td> <td style="text-align: center;">h</td> <td style="text-align: center;">00</td> <td style="text-align: center;">nin</td> <td style="text-align: center;">~</td> <td style="text-align: center;">12</td> <td style="text-align: center;">h</td> <td style="text-align: center;">00</td> <td style="text-align: center;">min.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">nin</td> <td style="text-align: center;">~</td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">min.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">nin</td> <td style="text-align: center;">~</td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">min.</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">nin</td> <td style="text-align: center;">~</td> <td></td> <td style="text-align: center;">h</td> <td></td> <td style="text-align: center;">min.</td> </tr> </table>	October	16,	2020 (2nd Year of Reiwa)	15	h	00	nin	~	16	h	30	min.	November	20,	2020 (2nd Year of Reiwa)	10	h	00	nin	~	12	h	00	min.					h		nin	~		h		min.					h		nin	~		h		min.					h		nin	~		h		min.
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Remuneration <input type="checkbox"/> Some 5,000 yen (per day / hour / class / case / month / within the period / other ())	<input type="checkbox"/> None																																																											
Travel expenses (Be sure to fill in this field in order to avoid overlap payment of travel expenses from the corporation of your subsidiary business and our university.) <input type="checkbox"/> Some (In the case of paying a part of travel expenses, enter the scope covered ()) <input type="checkbox"/> None <small>* <u>Be sure to attach</u> items with which payment of travel expenses can be confirmed (such as dispatch request forms and emails). * In the case where travel expenses are paid, entry of the amount is not required. However, when a part of the travel expenses is paid, enter the scope of the coverage. * If there is no document to confirm the payment of travel expenses, write down that you have orally confirmed this matter with your subsidiary business entity along with the date of confirmation.</small>																																																												

- For a short-term Subsidiary Business, such as limited to one day, be sure to submit this Notification.
- With regard to the form of notification, it is OK to use a dispatch request form or an email message as long as it covers the necessary matters.